

EMPLOYMENT APPLICATION

DELPHI ACADEMY OF BOSTON

564 Blue Hill Ave

Milton, MA 02186

Phone: 617-333-9610 Fax: 617-333-9613

An Equal Opportunity Employer

IDENTIFICATION

Name:	First	Middle	Last
	Address:		
Address:	Street		
	City	State	Zip
Phone: (Leave blank any we should not call)	Home	Cell	Work
	E-mail:		

A. What type(s) of employment are you applying/available for? Mark all that apply.

40+ hours/week

Part-time (less than 40 hours/week)

Temporary/seasonal (summer or short duration full-time) _____

When are you available to start?

B. Delphi provides training for all positions. Please note whether you are:

Willing to do only the position(s) noted in the following question.

Willing to do whatever is most needed.

Willing to consider most positions, but unwilling or unable to perform these types of duties: _____

Please list the specific position(s), if any you wish to apply for. (There is a training qualifications section later in this application):

C. Please explain why you want to work at Delphi.

CURRENT AND PAST EMPLOYMENT

You may attach a resume in lieu of completing sections A & B but please make sure all the below questions are answered in your resume if you do so.

A. Are you currently employed? _____

Employer: _____

What are your basic duties/responsibilities? _____

Your salary/hourly rate of pay: _____

How long have you been with this employer? _____

Why are you considering leaving? _____

May we contact your employer for a reference? ____ If yes, please complete the contact information under "References" below. If no, please explain.

B. List your previous three employers, working back from your current job:

1. Name, address and telephone number of employer: _____

Your position/duties: _____

Your salary/hourly rate of pay: _____

Your supervisor's name: _____

Reason for leaving: _____

May we contact this employer for a reference: Yes No

2. Name, address and telephone number of employer: _____

Your position/duties: _____

Your salary/hourly rate of pay: _____

Your supervisor's name: _____

Reason for leaving: _____

May we contact this employer for a reference: Yes No

3. Name, address and telephone number of employer: _____

Your position/duties: _____

Your salary/hourly rate of pay: _____

Your supervisor's name: _____

Reason for leaving: _____

May we contact this employer for a reference: Yes No

C. Please explain any gap in the employment history above:

D. Have you ever applied for employment at a Delphi Academy or the Delphian School before?

Yes No. If so, where? _____ When? _____

E. Have you obtained any special skills or abilities as the result of service in the military?

Yes No. If so, describe:

TRAINING AND QUALIFICATIONS

A. HIGH SCHOOL:

Name and location of institution: _____

Number of years completed: _____ Did you graduate? _____

If you did not earn a high school diploma, do you have an equivalency? _____

B. COLLEGE/UNIVERSITY:

Name and location of institution: _____

Number of years completed: _____ Degree/diploma/certificate earned _____

Subjects studied: _____

C. TRADE, VOCATIONAL, BUSINESS OR CORRESPONDENCE SCHOOL:

Name and location of institution: _____

Number of years completed: _____ Degree/diploma/certificate earned _____

Subjects studied: _____

D. OTHER:

Any familiarity with or training in the study, ethics and/or administration tools of L. Ron Hubbard that are employed by the school? Please note when and where and in the case of training, what:

Delphi offers extracurricular classes to students. Do you have any specialized hobbies, skills, abilities, etc., in sports, arts or technology? Yes No If so, describe:

Any other background, training, skills, knowledge or experience that should be considered? If so, please provide details.

BACKGROUND

A. Are you 18 years or older? _____

B. Are you able to document your U.S. citizenship or prove your legal right to live and be employed in the U.S.? _____

C. Do you have a driver's license? _____ If so, what state? _____

D. Delphi conducts criminal background checks on all employees.

a) Have you been convicted at any time of a felony or misdemeanor?

Yes No

b) Have you been charged or convicted at any time of child abuse?

Yes No

c) Have you been charged or convicted at any time of assault?

Yes No

If yes to any of the above, specify the crime(s), the date and location of the conviction and the current status of the case. (Please include any pending charges.)

Note: A conviction will not automatically bar employment. The nature of the offense, the date of the offense, the surrounding circumstances and the relevance of the offense to the position(s) applied for may, however, be considered.

REFERENCES

Please name three people not related to you who can supply first-hand information of your work skills and performance in recent years.

1. Name: _____

Business and occupation: _____

Best way to contact him/her (phone number, e-mail, address): _____

How does he/she know you? _____

How long has he/she known you? _____

2. Name: _____

Business and occupation: _____

Best way to contact him/her (phone number, e-mail, address): _____

How does he/she know you? _____

How long has he/she known you? _____

3. Name: _____

Business and occupation: _____

Best way to contact him/her (phone number, e-mail, address): _____

How does he/she know you? _____

How long has he/she known you? _____

AUTHORIZATION

In this document, "Delphi" refers to [Delphi Academy of Boston/the Delphian School/Delphi Schools, Inc.]

_____ 1. I acknowledge and understand that Delphi is a non-sectarian school. I also acknowledge and understand that Delphi utilizes in a secular manner the administrative and educational technologies developed by American educator and philosopher L. Ron Hubbard.

_____ 2. I acknowledge and attest that I have completed this application for employment personally and that all the answers supplied in this application are complete and accurate. I also acknowledge and attest that I have not intentionally omitted or failed to disclose any data that may reduce my prospects for employment with Delphi.

_____ 3. I authorize Delphi to research and investigate, through the references I have supplied and any other lawful channel, my employment history, criminal offender information, driving record, education, skills, and any other matter related to my qualifications for the position applied for. I hereby release Delphi, all my past employers, all my past educational institutions and all other individuals, corporations, partnerships and organizations from any and all claims, demands, suits and/or liabilities arising from or in any way related to such research, investigation and/or disclosure.

_____ 4. I acknowledge and agree that in order to enable Delphi to determine whether I possess the skills and other personal qualities necessary to qualify for the position I am applying for, Delphi may engage in a testing and interview process. The tests may include but not be limited to those that measure intelligence, aptitude and personality traits required to meet the requirements of the position, including but not limited to meeting Delphi's standards for performance, interpersonal relations and competence on the job. Accordingly, I hereby release the Delphian School, Delphi Academy and any and all Delphian School and Delphi Academy employees, representatives, associated testing services and any and all other individuals, corporations, partnerships and organizations from any and all claims, demands, suits and/or liabilities—including but not limited to claims based on any state or federal rights of privacy—arising from or in any way related to such testing and interview processes.

_____ 5. I acknowledge and agree that nothing in this application and nothing in communications between me and Delphi representatives or associates during the application, interview and/or testing process is intended to create an offer of employment or a contract of employment between myself and Delphi. I further acknowledge and agree that if hired by Delphi, nothing in this application and nothing in communications between me and Delphi representatives or associates during the application, interview and/or testing process and nothing in my employment is intended to create or should be construed to create anything other than employment for no definite or determinable period and employment that may be terminated by either me or Delphi at any time, for any reason or no reason at all and without prior notice. I further acknowledge and agree that no promises or representations contrary

to any of the points made in these five numbered paragraphs are binding on Delphi unless stated in writing and signed by me and an authorized Delphi representative.

Signature: _____

Date: _____

Interviewed by: _____

Date: _____

April 12, 2007
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